



**LICENSING SUB-COMMITTEE**

Tuesday 19 December 2017

**10am**

Wykeham Room, Guildhall, Winchester

**A G E N D A**

1. EXEMPT BUSINESS: To consider whether in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(i) To pass a resolution that the public be excluded from the meeting during the consideration of the following items of business because it is likely that, if members of the public were present, there would be disclosure to them of 'exempt information' as defined by Section 100 (I) and Schedule 12A to the Local Government Act 1972.

Item

Para No. of Schedule 12a  
to the Act giving description of  
exempt information giving rise  
to the exclusion of the public

- Application for Hackney Driver's Licence

1 ,2 & 3

2. Application for Hackney Driver's Licence

LR 505

City Offices  
Colebrook Street  
WINCHESTER

L Hall  
Legal Services Manager

11 December 2017

Agenda Contact: David Blakemore Tel: 01962 848 217 email:dblakemore@winchester.gov.uk

**The Membership of the Sub-Committee will be:**

**Cllrs Mather (Chairman), Green and Laming – Cllr Izard (Reserve)**

**Appointments** - The Sub-Committee consists of a Chairman and two other Members who are appointed on a rota basis from the membership of the full Licensing and Regulation Committee (not including deputies) subject to availability. Four Members of the Committee have been nominated as Chairmen for the sub-committee and are also appointed on a rota basis.

For information, the Membership of the Licensing and Regulation Committee is:

Councillors: Mather, Burns, Izard, Green, Bentote, Cook, Huxstep, Berry, Elks, Read, and Laming

## **Licensing Sub Committee - Procedure for Hearing Hackney and Private Hire Applications/Review of Licences**

1. Licensing Manager will introduce the Report.
2. The Members may ask questions of the **Licensing Manager**.
3. The **licence holder** or representative may ask questions of the **Licensing Manager**.
4. Any **witnesses** may present their evidence.
5. The Members may ask questions of the **witness/es**.
6. The **licence holder** or representative may ask questions of the **witness/es**.
7. The **licence holder** or representative will be invited to present any information he considers relevant.
8. The Sub Committee may ask questions of the **licence holder**.
9. The **Licensing Manager** may ask questions of the licence holder.
10. The **Licensing Manager** will be invited to sum up.
11. The **licence holder** will be invited to sum up his case.
12. The Committee will retire to consider the matter in private with only the Legal Services Manager representative and Democratic Services Officer in attendance and reach a decision, before returning and indicating its decision to the licence holder.
13. If the case is proved, the **Licensing Manager** may present antecedents and, make a verbal recommendation to the Sub Committee.
14. The **licence holder** will be invited to speak in mitigation.
15. The Committee may retire again to consider any action in private with only the Legal Services Manager representative and Democratic Services Officer in attendance and reach a decision, before returning and indicating its decision to the licence holder.